

**Mathematical Space in Portuguese Language
(Espaço Matemático em Língua Portuguesa - EMeLP)**

BYLAWS

I. Definition and Objectives

1. The *Espaço Matemático em Língua Portuguesa* (Mathematical Space in Portuguese Language, hereinafter: EMeLP) is an association or partnership whose members are scientific societies and other scientific or academic organizations of countries which have Portuguese as one of their official languages (hereinafter: Portuguese-speaking countries, or partner countries), and whose main interest is the promotion and development of Mathematics in its broadest sense.
2. The EMeLP has as its main goal the development of joint initiatives among its members related to the promotion of Mathematics in all its aspects, namely:
 - a. Mathematics research,
 - b. Mathematics applications in other Sciences, Technology, Arts, and Society at large,
 - c. Mathematics education at all levels,
 - d. Mathematics teachers' initial and life-long training,
 - e. Mathematics communication for the general public/ popularization of Mathematics,
 - f. The dissemination of educational materials, resources, translations and others.
 - g. Promotion of meetings organized under the auspices of the International Commission of Mathematical Instruction (ICMI) as regional conferences focused on specific themes. The language of work of these international conferences is Portuguese but other languages may be accepted when a simultaneous translation service into Portuguese is provided.
3. The initiatives of EMeLP must foster mutual enrichment and collaboration among its members, as well as enhance the visibility of efforts, results, difficulties and achievements of its members' activities.

II. Governance

4. The EMeLP is coordinated by an Executive Committee (EC), which is composed by one representative of each partner country, among which are designated, by

- majority voting, its President, Vice-president and Secretary. The mandate of the EC has a duration of three years.
5. Each partner country has a Local Commission (LC) constituted of representative of that country member institutions', designated in each partner country according to their applicable regulations.
 6. The functions of the EC are the following:
 - a. Decide upon proposals to become a member of EMeLP. The proposals must be submitted by:
 - i. The national representative to ICMI of Portuguese-speaking countries in case of countries not yet represented in the EMeLP.
 - ii. The LC in case of countries already represented in the EMeLP.
 - b. Planning of annual or pluriannual activities of the EMeLP. A brief annual report will be sent to ICMI.
 - c. Organizing and elaborating a quadriennial activity report to be presented during the General Assembly of ICMI at ICME.
 - d. Evaluate the proposals of activities to be developed under the EMeLP banner, submitted by the LC.
 - e. Nominate ad-hoc committees for special activities or events, in order to support initiatives related to the main goals of EMeLP.
 - f. To promote a three-yearly International Conference of EMeLP (CIEMeLP) In particular, it is the EC responsibility to:
 - i. Choose the host country of CIEMeLP.
 - ii. Select, in consultation with the host country, the President of its Scientific Committee.
 - iii. Establish, in collaboration with the President of the Scientific Committee, the composition of this committee.
 - iv. Oversee the preparation stages, and, once it is finished, promote the evaluation of the results.
 - g. Promote the exchange of information about the activities developed by each member country that are within the goals of EMeLP
 7. The functions of the LC are the following:
 - a. Evaluate proposals to become a member of EMeLP of societies and

organizations of the member country, and submission of the evaluation to the EC for final decision.

- b. Planning of activities and initiatives to be submitted to the EC for approval.
- c. Collaboration with the EC in implementing locally the EMeLP activities that have relevance for the corresponding member country, and to promote locally the spread of information about all EMeLP activities.

III. On CIEMeLP

8. The CiEMeLP is organized once every three years in a Portuguese speaking country and is directed to the community of Mathematics researchers, teachers, and the public at large, with the goal of discussing issues directly related to the main goals of EMeLP.
9. Consecutive editions of CIEMeLP must take place in different countries.
10. During each edition of CIEMeLP a General Assembly of EMeLP will take place.
11. The General Assembly is directed by the President of the EC.
12. The quorum for the General Assembly is the presence of 50% of the EMeLP members. If at the time designated to its start the quorum has not been reached, the General Assembly will start 30 minutes later with any number of EMeLP members present.
13. All member societies and institutions have equal voting rights.
14. One of the issues of the General Assembly is the election of an EC for the next three years.
15. The General Assembly can alter these bylaws provided:
 - a. The alteration proposals have been announced in the convocation for the General Assembly, which must be publicized with the anticipation of at least one month.
 - b. The changes are approved by an absolute majority of the members attending the General Assembly.

IV. Other activities of EMeLP

16. The EMeLP will create and maintain a web site, *Virtual-EMeLP*, which will be shared by its members, and will provide information about the EMeLP activities, as well as various types of Mathematical resources relevant to the goals of EMeLP.

Annex 1 Rules for applications from countries wishing to organize a CIEMeLP

In order to apply for hosting a CIEMeLP, a country must present a folder containing in the following elements:

1. A justifying report detailing scientific and geopolitical relevance for the choice of the place of the meeting, which takes into account the peculiarities of EMeLP conferences and their history and refers to the benefits of the bid in terms of:
 - a. impact and attractiveness for the country or region;
 - b. accessibility to the greatest number of potential participants from the EMeLP (including locally);
 - c. dynamism and quality of the organizing team, particularly in relation to EMeLP
2. An inventory of scientific, administrative and political support (eventually supported by letters) on which the organizing team can count.
3. A forecast on physical infrastructure (place of the conference, rooms and equipment, accommodation, local transport, social and cultural activities).
4. A budget detailing the costs and proposed subsidies.
5. The planned dates for the holding of the conference with a justification.
6. The choice of a president of the Scientific Committee, which may not be citizen or employee of the host country.
7. The choice of a president of the Organizing Committee, which must be implemented locally, be distinct from the president of the Scientific Committee and be part of the Scientific Committee.
8. The Executive Committee reserves the right to request additional documentation and meet the holder (s) of the project for more information.
9. The constitution of the Scientific Committee is the responsibility of the president of the Scientific Committee in consultation with the EC.
10. A detailed account of the funding of each Congress should be presented during the meeting to all participating members to obtain EMeLP's approval

Appendix 2 - Composition of the first Executive Committee of EMeLP

1. The first Executive Committee is composed by the national representatives at the ICMI of Brazil, Moçambique and Portugal.